

**Agreement Procedures Committee
Conference Call Minutes
January 13, 2010**

Members Present	Members Absent
Bill Kron (MS) Chair	Cindy Arnold (NV) Vice Chair
Rena Hussey (VA) Board Liaison	Deborah Pollizi (OK)
Ron Hester (ON)	
Pamela Marshall (KY)	
Ghyslaine Lepage (QC)	
Scott Greenawalt (OK) Board Liaison	
Trina Kluever-Pauli (WI)	
Joy Prenger (MO)	
Manuel Lagunas (AZ)	
Debbie Meise (IFTA, Inc.)	
Tammy Trinker (IFTA, Inc.)	

1. Approval of Minutes

The minutes from the November APC conference call held on November 18, 2009 were approved by unanimous consent.

2. Items to place on the agenda for 2010 Seminar

IRP topics

Trina and Joy agreed on IRP Topics being of interest at the seminar. Debbie informed the committee that IRP has been invited to be on our agenda in the past and it worked a couple of times and then interest seemed to fade. Debbie suggested to Bill that we invite them back and share a breakout. Trina mentioned that she just became a member of the IRP planned procedures committee and will forward the Chair and Vice Chair contacts and information to Bill. Bill and Cindy will call the IRP Chairs to discuss how they could take part in the seminar.

Exemption Database

The exemption database is expected to be available early next week. Kim Craig in Ontario would like to present it one more time to the alternative fuels committee before it is rolled out for jurisdiction use. She is not wanting

to make any changes just would like to take one more look at the flow due to uniformity.

Comments have been expressed that uniformity will be a discussion at the annual business meeting due. Debbie said she has received several calls from jurisdictions related to farm plated vehicles and the questionable language used in the exemption database. She expressed to the committee that many long conversations were held which brought up the issue that uniformity must be achieved. Currently, there are two volunteers who will discuss this topic during the town hall topic at the managers' workshop.

3. Annual Report Database

It was decided that Bill and Trina will work together to submit to the attorney's section for review and comment.

4. Seminar Name Change

Bill informed the committee that several suggested comments were made to change the name of the seminar. Debbie informed us that the name used to be Managers' Workshop and Law Enforcement Seminar, then was changed to Seminar.

After discussion we will leave as seminar.

5. Other item of Business

IFTA News Article is needed for the February circulation. Bill will prepare and send to the committee for comments.

Jurisdiction Contact List – Debbie mentioned that she had participated on the Law Enforcement Committee call recently and they expressed concern over the jurisdiction contact lists being outdated. In the December IFTA News the importance of updates is on the front page. It was suggested that we add a statement to our annual report such as 'have you updated your jurisdiction communication list'. All agreed this was a good idea and will be added since our listing is critical to good communication.

Meeting adjourned after one hour and next conference call will be on **February 10, 2010**.

Minutes by Joy Prenger